

THE CITY OF CHEROKEE IN THE STATE OF OKLAHOMA MET IN A SPECIAL MEETING OF THE CDA IN THE CITY OF CHEROKEE IN THE CITY HALL, 112 N. GRAND, CHEROKEE, OK THIS 8TH DAY OF JANUARY 2025.

PRESENT:

ADRIENNE WESSELS, MAYOR PRO-TEM
TIM JENLINK, COUNCIL MEMBER
CHELSEY GUFFY, COUNCIL MEMBER
LUKE HAGUE, COUNCIL MEMBER

ABSENT:

NONE

PRESENT:

CHAD ROACH, CITY MANAGER
AMBER K. WILHITE, CITY CLERK

ALSO IN ATTENDANCE:

RYAN MCNIEL
BOBBIE VOGELSONG
BRONTE PERDUE

MAYOR PRO-TEM ADRIENNE WESSELS THEN CALLED THE MEETING TO ORDER AT 6:00 P.M.

AMBER WILHITE CALLED ROLL AND MAYOR PRO-TEM ADRIENNE WESSELS DECLARED A QUORUM WAS PRESENT.

MAYOR PRO-TEM ADRIENNE WESSELS THEN PRESENTED THE CONSENT AGENDA. THE CONSENT AGENDA INCLUDED THE FOLLOWING ITEMS:

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE MINUTES FROM DECEMBER 11TH, 2024, REGULAR MEETING.
2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST.

CHELSEY GUFFY THEN MADE A MOTION, SECONDED BY LUKE HAGUE, TO APPROVE THE CONSENT AGENDA.

AYE: TIM JENLINK NAY: NONE ABSENT: NONE ABSTAIN: NONE
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS

RESOLUTIONS WILL BE MOVED IN THE AGENDA TO AFTER THE LAST ORDER OF BUSINESS.

CHASE PHILLIPS WITH RS MEACHAM CPAS THEN PRESENTED THE DECEMBER 2024 FINANCIALS.

CHAD ROACH THEN PRESENTED THE MANAGER'S REPORT:

- WATER METER PROJECT STARTED TODAY.
- ORWA WILL BE BACK AND TEST MATERIAL AT THE LAGOONS.

COUNCIL THEN DISCUSSED AND CONSIDERED THE PAYMENT OF INVOICE NO. 2257 WITH FENIX USA LLC IN THE AMOUNT OF \$885.50 FOR DATA AND SOFTWARE HOSTING CHARGES.

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY LUKE HAGUE, TO APPROVE PAYING FENIX USA LLC INVOICE NO. 2257 IN THE AMOUNT OF \$885.50.

AYE: TIM JENLINK NAY: CHELSEY GUFFY ABSENT: NONE ABSTAIN: NONE
LUKE HAGUE
ADRIENNE WESSELS

COUNCIL THEN DISCUSSED AND CONSIDERED CONVENING INTO EXECUTIVE SESSION FOR CONFIDENTIAL COMMUNICATION WITH THE CITY ATTORNEY REGARDING A CLAIM AGAINST WESTERN MUNICIPAL SUPPLY, LLC, THE THIRD-PARTY CONTRACTOR ON THE AMI WATER METER PROJECT, IF THE GOVERNING BODY DETERMINES, WITH THE ADVICE OF THE CITY ATTORNEY, THAT DISCLOSURE WILL SERIOUSLY IMPAIR THE ABILITY OF THE GOVERNING BODY TO PROCESS THE CLAIM IN THE PUBLIC INTEREST. THIS EXECUTIVE SESSION PERMITTED BY (25 O.S. 307 (B)(4)).

CHELSEY GUFFY THEN MADE THE MOTION, SECONDED BY LUKE HAGUE, TO CONVENE INTO EXECUTIVE SESSION AT 6:11 P.M.

AYE: TIM JENLINK NAY: NONE ABSENT: NONE ABSTAIN: NONE
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS

LUKE HAGUE THEN MADE THE MOTION, SECONDED BY CHELSEY GUFFY, TO RETURN TO THE REGULAR SESSION AT 6:47 P.M.

AYE: TIM JENLINK NAY: NONE ABSENT: NONE ABSTAIN: NONE
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS

NO ACTION WAS TAKEN IN REGARD TO THIS EXECUTIVE SESSION.

COUNCIL THEN DISCUSSED AND CONSIDERED A CHANGE ORDER FROM UTILITY TECHNOLOGY SERVICES IN THE AMOUNT OF \$1,485.75.

CHELSEY GUFFY THEN MADE A MOTION, SECONDED BY LUKE HAGUE, TO ACCEPT AND APPROVE THE CHANGE ORDER IN THE AMOUNT OF \$1,485.75 FROM UTILITY TECHNOLOGY SERVICES.

AYE: TIM JENLINK NAY: NONE ABSENT: NONE ABSTAIN: NONE
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS

COUNCIL THEN DISCUSSED AND CONSIDERED THE PAYMENT OF THE FOLLOWING UTILITY TECHNOLOGY SERVICES INVOICES:

- S106055115.001 \$ 225.75
- S106054216.001 \$1260.70

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY LUKE HAGUE, TO APPROVE PAYING UTILITY TECHNOLOGY SERVICES INVOICE S106055115.001 AND INVOICE S106054216.001.

AYE: TIM JENLINK NAY: NONE ABSENT: NONE ABSTAIN: NONE
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS

COUNCIL THEN DISCUSSED AND CONSIDERED APPROVING THE RURAL ECONOMIC ACTION PLAN (REAP) GRANT CONTRACT IN THE AMOUNT OF \$98,000.00 FOR THE WASTEWATER PROJECT.

CHELSEY GUFFY THEN MADE A MOTION, SECONDED BY LUKE HAGUE, TO APPROVE THE RURAL ECONOMIC ACTION PLAN (REAP) GRANT CONTRACT IN THE AMOUNT OF \$98,000.00 FOR THE WASTEWATER PROJECT.

AYE: TIM JENLINK NAY: NONE ABSENT: NONE ABSTAIN: NONE
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS

COUNCIL THEN DISCUSSED AND CONSIDERED THE PAYMENT OF CIMARRON VALLEY ENGINEERING LLC INVOICE 24005-09 IN THE AMOUNT OF \$53,000.00 FOR PRELIMINARY ENGINEERING AND ENGINEERING REPORT, FINAL PLANS AND DEQ SUBMITTAL, AND DESIGN SURVEY SERVICES.

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY LUKE HAGUE, TO APPROVE THE CIMARRON VALLEY ENGINEERING LLC INVOICE 24005-09 IN THE AMOUNT OF \$53,000.00 FOR

PRELIMINARY ENGINEERING AND ENGINEERING REPORT, FINAL PLANS AND DEQ SUBMITTAL, AND DESIGN SURVEY SERVICES.

AYE: TIM JENLINK NAY: NONE ABSENT: NONE ABSTAIN: NONE
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS

COUNCIL THEN DISCUSSED AND CONSIDERED ADOPTING THE CITIZEN'S PARTICIPATION PLAN FOR FY25 CDBG PROGRAM.

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY LUKE HAGUE, TO APPROVE ADOPTING THE CITIZEN'S PARTICIPATION PLAN FOR THE FY25 CDBG PROGRAM.

AYE: TIM JENLINK NAY: NONE ABSENT: NONE ABSTAIN: NONE
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS

COUNCIL THEN DISCUSSED AND CONSIDERED ADOPTING RESOLUTION 2025-01, A RESOLUTION OF THE MAYOR AND CITY COMMISSIONERS OF THE CITY OF CHEROKEE, OKLAHOMA, A RESOLUTION TO APPLY FOR FY25 CDBG (COMMUNITY DEVELOPMENT BLOCK GRANT) FOR PROPOSED WASTEWATER SYSTEM IMPROVEMENT.

CHELSEY GUFFY THEN MADE THE MOTION, SECONDED BY LUKE HAGUE, TO APPROVE ADOPTING RESOLUTION 2025-01, A RESOLUTION TO APPLY FOR FY25 CDBG (COMMUNITY DEVELOPMENT BLOCK GRANT) FOR PROPOSED WASTEWATER SYSTEM IMPROVEMENT.

AYE: TIM JENLINK NAY: NONE ABSENT: NONE ABSTAIN: NONE
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS

COUNCIL THEN DISCUSSED AND CONSIDERED ADOPTING RESOLUTION 2025-02, A RESOLUTION OF THE MAYOR AND CITY COMMISSIONERS OF THE CITY OF CHEROKEE, OKLAHOMA, A RESOLUTION ON LEVERAGED (MATCHING) FUNDS FOR FY25 CDBG PROPOSED WASTEWATER SYSTEM IMPROVEMENTS.

LUKE HAGUE THEN MADE A MOTION, SECONDED BY CHELSEY GUFFY, TO APPROVE ADOPTING RESOLUTION 2025-02, A RESOLUTION ON LEVERAGED (MATCHING) FUNDS FOR FY25 CDBG PROPOSED WASTEWATER SYSTEM IMPROVEMENTS.

AYE: TIM JENLINK NAY: NONE ABSENT: NONE ABSTAIN: NONE
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS

ADRIENNE WESSELS THEN ASKED IF THERE WAS ANY NEW BUSINESS TO DISCUSS. THERE WAS NONE.

ADRIENNE WESSELS ASKED IF THERE WERE ANY REMARKS FROM THE GOVERNING BODY MEMBERS.

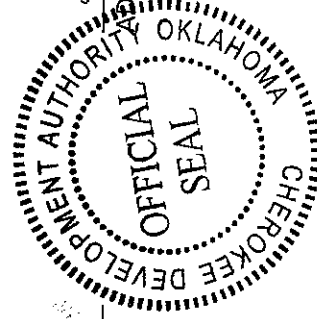
THE NEXT SCHEDULED MEETING WILL BE HELD ON FEBRUARY 12TH, 2025.

THERE BEING NO FURTHER BUSINESS MAYOR KOLBY ARNOLD THEN ADJOURNED THE MEETING AT 6:53 P.M.

ATTEST:

Amber K. Wilhite

AMBER K. WILHITE, CITY CLERK



Adrienne Wesseles

ADRIENNE WESSELS; MAYOR PRO-TEM

THE CITY OF CHEROKEE IN THE STATE OF OKLAHOMA MET IN A SPECIAL MEETING OF THE CITY OF CHEROKEE IN THE CITY HALL, 112 N. GRAND, CHEROKEE, OK THIS 8TH DAY OF JANUARY 2025.

PRESENT:

ADRIENNE WESSELS, MAYOR PRO-TEM
TIM JENLINK, COUNCIL MEMBER
CHELSEY GUFFY, COUNCIL MEMBER
LUKE HAGUE, COUNCIL MEMBER

ABSENT:

NONE

PRESENT:

CHAD ROACH, CITY MANAGER
AMBER K. WILHITE, CITY CLERK

ALSO IN ATTENDANCE:

RYAN MCNIEL
BOBBIE VOGELSONG
BRONTE PERDUE

MAYOR PRO-TEM ADRIENNE WESSELS CALLED THE MEETING TO ORDER AT 6:53 P.M.

AMBER WILHITE CALLED THE ROLL AND MAYOR KOLBY ARNOLD DECLARED A QUORUM WAS PRESENT.

MAYOR PRO-TEM ADRIENNE WESSELS THEN PRESENTED THE CONSENT AGENDA. THE CONSENT AGENDA INCLUDED THE FOLLOWING ITEMS:

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE THE MINUTES FROM DECEMBER 11TH, 2024, SPECIAL MEETING.
2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE THE MINUTES FROM THE DECEMBER 11, 2024, PUBLIC HEARING MEETING.
3. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST.

LUKE HAGUE THEN MADE A MOTION, SECONDED BY CHELSEY GUFFY, TO APPROVE THE CONSENT AGENDA.

AYE: TIM JENLINK NAY: NONE ABSENT: NONE ABSTAIN: NONE
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS

CHASE PHILLIPS WITH RS MEACHAM CPAS THEN PRESENTED THE DECEMBER 2024 FINANCIALS.

CHAD ROACH THEN PRESENTED THE CITY MANAGER'S REPORT:

- WE DEALT WITH SEVERAL WATER LEAKS.
- WE HAD THE SKIDS GO DOWN ON A SATURDAY BUT WERE ABLE TO GET THINGS BACK UP.
- WORTH HYDROCHEM IS GOING TO COME AND TAKE A LOOK AT THE R.O. PLANT AND MAKE SUGGESTIONS ABOUT UPGRADES THAT WE NEED.
- LOOKING AT QUOTES FOR WATER METERS FOR THE WATER WELLS.
- AMBER WILHITE THEN PRESENTED THE PERMITS AND LICENSING REPORT.
- RYAN MCNEIL THEN PRESENTED THE MONTHLY POLICE REPORT.

COUNCIL THEN PROCEEDED TO THE FIRST ITEM OF BUSINESS:

COUNCIL TO DISCUSS AND CONSIDER A CHANGE ORDER REDUCING THE OVERALL CONTRACT BY \$20,759.75 FOR SERVICES RELATED TO THE RECONSTRUCT TERMINAL APRON GRANT NO AIP 3-40-0016-016-2024 AND AIP 3-40-0016-017-2024 FOR SERVICES PERFORMED BY CONTECH, INC.

LUKE HAGUE THEN MADE A MOTION, SECONDED BY CHELSEY GUFFY, TO APPROVE THE CHANGE ORDER FOR SERVICES RELATED TO THE RECONSTRUCT TERMINAL APRON GRANT NO AIP 3-40-0016-016-2024 AND AIP 3-40-0016-017-2024. FOR SERVICES PERFORMED BY CONTECH, INC.

AYE: TIM JENLINK NAY: NONE ABSENT: NONE ABSTAIN: NONE
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS

COUNCIL TO DISCUSS AND CONSIDER AIRPORT PAY REQUEST NUMBER 4 IN THE AMOUNT OF \$27,309.01, PAYABLE TO CONTECH, INC. FOR SERVICES RELATED TO THE RECONSTRUCT TERMINAL APRON AIP 3-40-0016-016-2024 AND 3-40-0016-017-2024 PROJECT.

CHELSEY GUFFY THEN MADE A MOTION, SECONDED BY LUKE HAGUE, TO APPROVE PAY REQUEST NUMBER 4 IN THE AMOUNT OF \$27,309.01, PAYABLE TO CONTECH, INC. FOR SERVICES RELATED TO THE RECONSTRUCT TERMINAL APRON AIP 3-40-0016-016-2024 AND 3-40-0016-017-2024 PROJECT.

AYE: TIM JENLINK NAY: NONE ABSENT: NONE ABSTAIN: NONE
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS

COUNCIL TO DISCUSS AND CONSIDER PAYMENT OF PARKHILL INVOICE 01211521.50-1 IN THE AMOUNT OF \$98,850.00 FOR PROFESSIONAL SERVICES ON THE RECONSTRUCT TERMINAL APRON PROJECT FOR AIP 3-40-0016-016-2024 AND 3-40-0016-017-2024 PROJECT.

CHELSEY GUFFY THEN MADE THE MOTION, SECONDED BY LUKE HAGUE, TO APPROVE PARKHILL INVOICE 01211521.50-1 IN THE AMOUNT OF \$98,850.00 FOR PROFESSIONAL SERVICES ON THE RECONSTRUCT TERMINAL APRON PROJECT FOR AIP 3-40-0016-016-2024 AND 3-40-0016-017-2024 PROJECT.

AYE: TIM JENLINK NAY: NONE ABSENT: NONE ABSTAIN: NONE
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS

COUNCIL TO DISCUSS AND CONSIDER PURCHASING TWO CEMETERY PLOTS BACK FROM RANDALL DAVIDSON AT A COST OF \$66.66. PLOTS WERE INITIALLY PURCHASED BY RAY E. AND DARLENE DAVIDSON AT A PURCHASE PRICE OF \$33.33 EACH.

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY LUKE HAGUE, TO APPROVE PURCHASING THE TWO CEMETERY PLOTS FROM RANDALL DAVIDSON AT A TOTAL COST OF \$66.66.

AYE: TIM JENLINK NAY: NONE ABSENT: NONE ABSTAIN: NONE
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS

MAYOR PRO-TEM ADRIENNE WESSELS THEN ASKED IF THERE WAS ANY NEW BUSINESS TO DISCUSS. THERE WERE NONE.

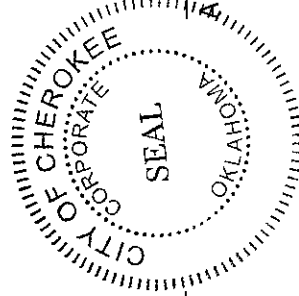
MAYOR PRO-TEM ADRIENNE WESSELS THEN ASKED IF THERE WERE ANY REMARKS AND INQUIRIES BY THE GOVERNING BODY MEMBERS. THERE WERE NONE.

THE NEXT SCHEDULED MEETING WILL BE HELD FEBRUARY 12TH, 2025.

THERE BEING NO FURTHER BUSINESS MAYOR KOLBY ARNOLD THEN ADJOURNED THE MEETING AT 7:13 P.M.

ATTEST:


AMBER K. WILHITE, CITY CLERK




ADRIENNE WESSELS; MAYOR PRO-TEM